

Delta Protection Commission

*His Report to
May 1993*

May 26, 1993

TO: COMMISSIONERS

FROM: ROSS SARGENT, INTERIM DIRECTOR

SUBJ: DIRECTOR'S REPORT

1. In that the Commissioners will be devoting almost their entire day, on May 27th, to interviewing and selecting a permanent Executive Director it is recommended that many of the Action Items be deferred to the June meeting.

2. OFFICE LOCATION

The Commission previously deferred a decision on selecting a location for the Commission's staff office due to the fact that the new Executive Director should have a say in where the office is located.

The Executive Director will be in need of office space soon after his or her selection on May 27th. If a decision is put off until the June meeting, it will not be until July that the Director can begin operations at an office site.

I have confirmed with all of the remaining applicants and they all agree that a decision as to an office site should be reached by the Commission at this time. They also agree that the Walnut Grove area would be appropriate for housing the Commission's headquarters.

There is an excellent office available in the City of Walnut Grove that would serve the purposes of the Commission and staff. It is centrally located in the heart of the Primary Zone. It is large enough to accommodate a Director and support staff (2 large offices; the outer office could easily accommodate 2 staffers; it has a storage room; it has a handicapped bathroom; it has

adequate parking). The rent is extremely reasonable. \$400 per month. The landlord would be flexible on a lease. The address is 1425 River Road, Walnut Grove.

RECOMMENDATION: Authorize a one-year lease for office space in Walnut Grove at 1425 River Road.